

**CITY OF HORSESHOE BAY**  
**PLANNING AND ZONING COMMISSION**  
**NOTICE OF REGULAR PUBLIC MEETING**

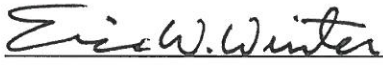
January 9, 2018

Notice is hereby given to all interested members of the public that the Horseshoe Bay Planning and Zoning Commission's Regular Public Meeting on Tuesday, January 9, 2018 in the City Council Chambers at City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas will be preceded at 2:45 p.m. with the swearing in of three new Commission members.

2:45 p.m. Swearing in of new Commission Members

The Regular Public Meeting will begin at 3:00 p.m. The agenda for the Regular Public Meeting is to discuss and/or act on the following:

1. Call the Meeting to Order and Establish a Quorum
2. Public Comments (Those who wish to speak are asked to limit their comments to three minutes)
3. Introduction of three new Planning and Zoning Commission Members
4. Election of Vice-Chairman
5. Approval of Minutes of the December 5, 2017 Regular Meeting
6. Workshop:
  - A. Open Meetings Law review
  - B. Introduction to Planning and Zoning 101 for new Commission Members
  - C. Determine dates for next New Member Educational Workshops
7. Adjournment

  
Eric W. Winter, Development Services Dir.

The Planning and Zoning Commission may go into closed session, if necessary and appropriate, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D, on any matter that may come before the Commission that is listed on the Agenda and for which a closed session is authorized. No final action, decision, or vote will be taken by the Commission on any subject or matter while in closed session. Any action, decision or vote will be taken by the Commission only in open meeting.



# PLANNING & ZONING COMMISSION

JANUARY 9, 2018

**To:** Planning & Zoning Commission  
**Thru:** Stan Farmer, City Manager  
**From:** Eric Winter, Development Services Director  
**RE:** January 9 Meeting Agenda

This will be the first report that provides an overview of the Agenda, including any issues that may be important to consider. Comments regarding each Agenda item follow:

**2:45 p.m.**

Prior to the meeting, City Secretary Kerri Craig will swear in each new member.

**3:00 p.m.**

1. Chairman Neil Andrew will call the meeting to order and determine the quorum.
2. Chairman Andrew will ask for public comments. Staff will have available a sign-in sheet for this purpose.
3. Each new member will introduce himself, give a brief biography and discuss why he volunteered to serve.
4. The Commission will vote to elect a Vice-Chairman.
5. The two Commission Members in attendance at the last P&Z meeting will review and vote on the Minutes.
6. New Member Educational Workshop
  - A. Open Meetings Law will be reviewed.
  - B. After an overview of the planning and zoning information previously provided, the three new Members will review and discuss it and ask any questions they may have.
  - C. In order to bring the new members up to speed regarding the activities of the last P&Z Commission, and to provide recommendations to City Council regarding three Zoning Ordinance Amendments, it will be necessary for the 3 new members to determine when they would like to meet to review any of the previous, as well as additional planning and zoning information, including becoming familiar with two or more Zones of the Zoning Ordinance to be assigned to each member along with the Zoning Maps for those Zones and they will be asked to set some time aside to drive the Zones to become familiar with the land uses in them, if they aren't already.

A copy of the Commission's approved 2018 meeting schedule is attached.
  - D. There being no other business, Chairman Andrew will adjourn the meeting.

I will be happy to answer any questions you have about anything provided in the packet.

**CITY OF HORSESHOE BAY**  
**PLANNING AND ZONING COMMISSION**  
**MINUTES OF REGULAR MEETING**

December 5, 2017

The Planning and Zoning Commission of the City of Horseshoe Bay held a Regular Meeting at City Hall, in the City Council Chambers located at #1 Community Drive, Horseshoe Bay, Llano County, Texas, on December 5, 2017, in accordance with the duly posted notice of said meeting.

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered, with the agenda subject and item number shown preceding the applicable paragraph.

**1. Call the Meeting to Order and Establish a Quorum:**

Chairman Norm Long called the meeting to order at 3:00 p.m. with a quorum of Commission Members as follows:

Chairman Norm Long  
Vice Chairman Neil Andrew  
Commission Member Pat Bouchard  
Commission Member Lynette Morrison  
Commission Member Wayne Anderson

**2. Public Comments (those speaking are asked to limit their comments to three minutes):**

Mayor Stephen Jordan was in attendance but did not ask to speak.

**3. Approval of Minutes of the November 14 Regular Meeting:**

Chairman Norm Long pointed out that the Commission's determination regarding maximum size for a commercial building was not included.

Prior to approving the minutes, Director Eric Winter fielded questions about the Future Land Use Map (FLUM). He commented that he would elaborate further on the process when the FLUM was brought back before the Commission for approval.

Lynette Morrison made a motion to approve the minutes as revised, seconded by Pat Bouchard. The motion passed unanimously (5-0).

**4. Adjournment**

Departing Commission Members Norm Long, Lynette Morrison, and Wayne Anderson were thanked for their service.

Chairman Norm Long adjourned the meeting at 3:10 p.m.



APPROVED this 9<sup>th</sup> day of January, 2018.

**CITY OF HORSESHOE BAY, TEXAS**

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**Neal Andrew, Chairman**

**ATTEST:**

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**Eric W. Winter, Development Services Director**